



Tony Evers, Governor
Dawn Crim, Secretary

March 31, 2020

Gary Meerschaert, Building Official
City of St. Francis
3400 East Howard Avenue
Saint Francis, WI 53235-4732
Gary.Meerschaert@stfranwi.org

VIA EMAIL

Re: City of St. Francis Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Gary Meerschaert,

I am pleased to inform you that your municipality is **CONDITIONALLY APPROVED** under Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department conditionally delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of this **CONDITIONALLY APPROVED** delegation, you are required to comply with the following:

- Submit a copy of your municipality's approved ordinance to the Department, as provided in [Wis. Admin. Code § SPS 316.011\(1\)\(a\)3](#), as soon as it becomes available.
- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note that § 237-6(A)(1)(b) of your ordinance contains language that may mislead the reader to believe electrical permitting and inspections are required for electrical wiring within existing industrial facilities and existing manufacturing facilities. In accordance with [Wis. Admin. Code § SPS 316.012 \(1\)\(a\)](#) and [§ SPS 316.013\(1\)](#), electrical permitting and inspections are not permissible for existing industrial facilities or for existing manufacturing facilities.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that you, Gary Meerschaert, will be the commercial electrical inspector responsible for enforcement and that you have the proper certification to do so.

Our electrical consultant for your area, Anthony Tadysak, at (262) 895-9078, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." The signature is written in a cursive style with a large, stylized 'M' and 'J'.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Anthony "Tony" Tadysak, Electrical Consultant, Technical Services Bureau